

GOOSNARGH AND LONGRIDGE AGRICULTURAL SOCIETY

Treasurer: Mrs Claire Field

Secretary: Miss Melissa Watts
35 St Marks Road
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Dear Applicant

Goosnargh and Longridge Agricultural Show Saturday 5 July 2008

Thank you for your application for a trade stand at our show this year. I have enclosed an application form along with notes relating to the application and health and safety. I have also enclosed a risk assessment form.

Health and Safety Legislation now requires us to **insist** that **all** exhibitors comply with the following:

1. Complete the enclosed risk assessment and return this with the application for a trade stand.
2. Ensure that all vehicles are moved off the trade stands and walkways on the showfield prior to 9.00am on Show Day.
3. Each stand holder must provide an appropriate fire extinguisher for their stand.
4. Any stands that supply or provide food must produce a Basic Food Hygiene Certificate. A copy should be included with the application and should be available on show day.

The prices for trade stands are shown on the enclosed application form. Please remember to allow for guy ropes, tow bars etc when booking space.

One admission ticket will be allocated for each 10ft frontage. Extra tickets are available at £4.00 from the secretary.

It is agreed that neither the trustees, organising committee, nor any of their servants shall be held responsible for any loss, injury or damage sustained by the applicants, their property or their assistants. It is understood that you are to take away all waste and leave the site clean and tidy.

Trade stand holders must be fully conversant with current regulations relevant to their particular trade or occupation and carry the relevant documentation with regard to any equipment used by themselves or members of the public.

Enclosed are the rules containing important information for trade stands, please take the time to read these.

If you attended our show last year or in previous years then thank you for your support once again, if this is your first time at our show then welcome to Longridge. We wish you every success at this years show.

If you have any queries regarding the show or trade stand space or would like to discuss your individual requirements with us then please do not hesitate to contact me and I will be happy to help.

I look forward to hearing from you.

Yours sincerely

Melissa Watts
Show Secretary

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Please send all correspondence to Secretary at the above address.

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